



DTL Subcommittee

Policy Document

Adopted by NZCTA Council November 2017

Aims and Objectives

To foster DTL shooting within the NZCTA arena. To look for and identify areas of improvement and advancement for DTL shooting.

Composition

- Eight members maximum. Four per Island (geographically spread if suitable candidates are available)
- One NZCTA Council representative from each Island (joint convenors).
- NZCTA President (ex officio)
- Final confirmation of members to be ratified by full NZCTA Council.
- All positions are for a 12 month period and re-selection/confirmation to be done annually. The initial period to be for two years.

Process

- Subcommittee to meet collectively initially to establish procedures, processes and protocols for
 - Investigative processes
 - Reporting methods
 - Final compilation of proposals for submissions to NZCTA Council Executive (who and when)
 - Goals and targets (agreed), set specific subject matter and priority positions
 - Vehicles for discussion process (to be agreed by subcommittee members) email, teleconference etc.
 - Method for establishing discussion and investigation subject matter e.g. referred from NZCTA Council, flagged to Council as a recommendation for investigation. This would require a reply back from NZCTA Executive approving implementation of discussion and investigation.
- Submissions to NZCTA Executive to be balanced, fully investigated and a details proposal for implementation.
- Subcommittee to canvas, discuss and explain proposal information with general shooting population where possible or as appropriate before final submission compiled to NZCTA Council. This to gauge support for change and proposal content.
- Subcommittee to also recommend their thoughts to NZCTA Council Executive if changes just require implementation or should go to an AGM to gauge the level of support for proposals.

NZCTA Executive Council Obligations

- Full consideration of proposals.
- Detail in writing back to subcommittee any further details or explanations required. This to include details of why this request is being made back to subcommittee.

- Confirmation of acceptance and implementation plus timelines or indeed the need to refer to general membership via an AGM for voting to establish levels of support.
- Within 14 days of completion of Council meeting communication in writing to be sent back to subcommittee confirming outcomes of proposals and recommendations.

Methods for discussions and investigations

- Maximum of two meetings of subcommittee per year of collective members.
- Meetings to be arranged at a place economically balances for costs.
- Meetings to be timely programmed to allow investigation and proposal compilation for presentation to NZCTA Executive Council meetings.
- Travel costs for meetings to be met by NZCTA via reimbursement on production of GST receipts.
- Where meetings timed as a stand-alone meeting, the above applies.
- Where possible, meetings may be timed to coincide with larger DTL tournaments that most subcommittee members would be attending to compete. Where these meetings are arranged the day before or after such tournaments a 50% airfare refund will be payable (on production of a GST receipt). Any additional night's accommodation required to attend the meeting would be reimbursed.
- All proposed subcommittee meetings and likely costs incurred must be flagged to NZCTA Executive Officer in the first instance to establish approval to go ahead. If, for any reason, there is doubt about the meeting's agreed guidelines, the NZCTA President is to be advised and the approval or not from the NZCTA President is to be acquired.
- Advice of approval from NZCTA to subcommittee of go ahead or not for any subcommittee meeting must be advised within 48 hours of receipt.
- A budget of an annual figure, approved for maximum allocation in any one year. This will be set by the NZCTA Council Executive at the first full Council meeting after the AGM each year.
- Administration of this budget, and staying within the allocation, will be the convenors joint responsibility in conjunction with advice from the NZCTA Executive Officer of meeting request.