



NZCTA06

At The Club we are committed to maintaining a Safe and Healthy environment for our NZCTA Members, Volunteers, Contractors, Subcontractors and visitors to our grounds and any persons participating in our sport. We are focused on continually improving processes, promoting behaviours that prevent harm and encourage individual responsibility for Health and Safety at The Club.

The Health and Safety at Work Act 2015 (HSWA) came into effect on 4 April 2016 and establishes the primary framework for managing health and safety in New Zealand workplaces. The Act has since been amended by the Health and Safety at Work Amendment Act 2026, with the amendments coming into force on 1 April 2027.

NZCTA are committed to ensuring, so far as is reasonably practicable, the health and safety of all workers and other persons who may be affected by activities carried out on our grounds or under our operational control. This includes identifying and managing critical risks and ensuring that, where duties overlap with other businesses, contractors or organisations, we consult, co-operate and co-ordinate activities to effectively manage health and safety risks.

As part of The Club – Contractor Management Program to meet our legislative requirements you are required to fill out a Pre Work Application and provide sufficient information and documentation evidence to be assessed. The purpose of the questionnaire is to determine the general Health and Safety capability of a contractor. The questionnaires will be evaluated by The Club President or Club Nominee to ensure that there are satisfactory health and safety management systems in place and to establish an Approved Contractors List.

All companies are required to meet minimum standards to remain on The Clubs Approved Contractors List. Upon processing of this information, feedback will be given to the Contractor firm as to their assessed health and safety status.

All contractors shall complete the documentation provided:

- Contractor Pre Work Application
- Contractor Induction Health and Safety Agreement

Thank you for your co-operation. If you have any questions regarding safety and/or this approval process, please contact the undersigned.

Regards

Name _____

Club President / Club Nominee