

# Trophy Policy



Ratified by NZCTA Council September 2012

**Rationale:**

This Policy covers the procedure around donating a trophy to the NZCTA, the ownership of trophies, naming rights, designs, protocol at presentations and care of trophies.  
This Policy covers new and existing Trophies.

**Definitions:**

For the purposes of this document Trophies means all cups, trophies, shields and other awards given as recognition of winning NZCTA events.

## **Section 1: New Trophies**

### **Donating Trophies to the NZCTA**

The procedure for donating trophies to the NZCTA is that an application must be made in writing to the NZCTA Executive and approved at the Council meeting. If possible a clear indication of the type of trophy should be included with the offer.

### **Type and design of Trophies**

The NZCTA must have trophies that are appropriate and fit in with the NZCTA Mission Statement. Anything other than a standard “cup” type trophy must have the prior approval of either the President or the Executive Officer.

### **Supply of Trophies**

There are no stipulations on where donated trophies are to be purchased from but the NZCTA can suggest that Truss Jewellers of Rotorua are sympathetic to the style of trophies that the NZCTA currently have and can offer reasonable rates.

### **Naming of Trophies**

All trophies must be clearly labelled with what the event it represents and that it is the NZ Clay Target Association.

An ideal name for a trophy would be along the lines of:

*New Zealand Clay Target Association  
New Zealand Double Rise Championship  
Super Veterans  
Donated by Neil & Wilma Berry*

### **Engraving on new Trophies**

The initial engraving on donated trophies is at the cost of the donor. This includes the event name (as above). It is desirable to have the history of previous winners also engraved on donated trophies.

### **Presentations**

Where possible, the NZCTA will provide the donor with the opportunity to present the trophy for the very first time. All subsequent presentations will be done by the NZCTA Executive and the donor will not be given the opportunity to present the trophy at subsequent NZCTA Championship presentations.

### **Ownership**

Once a trophy has been donated to the NZCTA then all claims of ownership by the donator are relinquished and the NZCTA has sole responsibility for the trophy.

## **Section 2: Existing Trophies**

### **Trophies to be kept in New Zealand**

All NZCTA Trophies must be kept in New Zealand (Rule 2.150)

Any overseas visitors who win a NZCTA trophy are permitted to retain the trophy for the duration of the tournament in which they won the trophy but must leave the trophy at the NZCTA club grounds at the end of the tournament.

New Zealand shooters are permitted to take NZCTA trophies home.

### **Care of Trophies**

The NZCTA expect all care to be taken of trophies. The Executive Officer must be notified immediately of any damage to any trophy.

Repairs to any trophy must not be carried out without the prior approval of the Executive Officer. Care must be taken to have only recognised silver repairers re-attach handles of cups as other (unqualified) repairers work results in unsightly repairs that do not last.

Any theft of any trophy must be notified to the Executive Officer immediately.

### **Engraving on Trophies**

It is the responsibility of the current winner to ensure their name is correctly engraved on the trophy, along with the year they won the trophy. The cost of this is the current winners care.

If a year has been missed on a trophy the current winner should contact the Executive Officer.

### **Return of Trophies**

All NZCTA trophies must be returned to the appropriate championship the following year in time for presentation to the new winner.

It is the current winner's responsibility to ensure the trophies are cleaned and engraved and returned to the event the following year for presentation.

### **Ownership of Trophies**

The NZCTA at all times retains ownership of all trophies. The winning of any trophy does not in any way infer any ownership rights.